

GREENWOOD AIRPORT BOARD OF AVIATION COMMISSIONERS
NOVEMBER 14, 2013 MEETING MINUTES

I. Call meeting to Order

President Dr. David Kovach called the meeting to order at 5:30 p.m.

II. Roll Call

PRESENT: Dr. David Kovach, Scott Hines, James Dunn and Harry DePledge.

III. Previous Meeting Minutes

Dr. Kovach presented the Meeting Minutes for the October 10, 2013 meeting. Harry DePledge had a question on the Meeting Minutes. Under Old Business, Storage Areas, it states that Dr. Kovach reported that the tenants who have been leasing storage areas have now removed all of their personal property. Mr. DePledge asked the Airport Manager Rusty Nichols if this is in fact an accurate statement. Mr. Nichols stated that while Pat Sherman's personal belongings have been removed, there are still some shelving units to be removed and Mr. Sherman has not returned the keys to his storage areas. Harry DePledge would like the minutes to show that the storage areas are "nearly" empty, but not totally empty. Scott Hines moved to approve the Meeting Minutes for October 10, 2013 with the correction noted above. Seconded by Harry DePledge. Ayes. So moved.

IV. Financial Review

Scott Hines reported that the airport had a great October in that they are in the black for the first time in a long time. He stated that some budget transfers need to be made within the 300 budget categories. Dr. Kovach asked if there were any available funds for maintenance issues. Mr. Hines stated that there is very little left in the 2013 Budget for maintenance. Dr. Kovach said replacing the self-fueling hose reel is a high priority maintenance item.

Dr. Kovach then asked if the airport would need any further fuel appropriations for the rest of the year. Rusty Nichols stated that the airport should be fine for the rest of the year.

V. Old Business

Hangar Leases – Rusty Nichols will cover this in his report.

Jeff Air Lease – Dr. Kovach reported this is still pending.

Runway Expansion – Dr. Kovach asked Ken Ross for an update on the FAA changing the runway listing to 5,000 feet. Mr. Ross stated he is working on it.

Fuel pricing- Dr. Kovach, Rusty Nichols and Adam Stone have been meeting once a week to review fuel prices and adjust them as necessary. Dr. Kovach asked the Board how they would like to delegate authority to change fuel prices. After a brief discussion, Harry DePledge moved to delegate authority to the Airport Manager, along with the City Controller Adam Stone and one Board of Aviation Commission to make the final decision on fuel prices. Seconded by Scott Hines. Ayes. So moved.

Aviation Fuel Discounts – Rusty Nichols requested more time to present a proposal to the Board. This matter will be continued to the December meeting. Corporation Counsel Krista Taggart asked the Board to please make it a priority to have a fuel discount policy in place by January 1, 2014.

2013 Airport Goals – Harry DePledge asked the Board if they had a wish list for 2013 and if so, have the goals been achieved. Dr. Kovach stated that some goals were met while others were not due to a lack of funds. Krista Taggart summarized some of the great accomplishments of the Board during 2013.

Mr. Ross then submitted Partial Pay Request No. 2 for the Drainage Improvements and Taxiway Rehabilitation Project in the amount of \$9,000 to NGC Corp. Motion to approve, pending approval by Adam Stone, was made by Harry DePledge, seconded by James Dunn. Ayes. So moved.

Airport Manager Report - Rusty Nichols submitted his report. He will finalize the Rules and Regulations and submit for approval at the next Board meeting. On the lawncare agreement with Mr. Devoe, Mr. Nichols reported that the agreement has not been finalized as Mr. Devoe has concerns about his liability insurance. Mr. Devoe may not be doing the lawncare next year.

Rusty reported that he is looking into vending machines for the airport and would like to place them in the lobby.

Dr. Kovach mentioned that in the new corporate hangars he thinks they should each have separate restroom facilities. From the audience, Terry McLaughlin, Deputy Mayor, stated that with restroom facilities there will be an SAF fee which would be pretty significant. City Controller Adam Stone will look into it further and notify the Board members of his recommendation in a few days.

Comments from the floor - from the audience Bill Maze stood and read a statement to the Board. He believes that Ralph Hill's firing was wrong and the airport violated the open door law when they fired him. He asked for a reason for the firing. He then asked what else is being done behind closed doors in the City that is in violation of the open door law? He stated that the law was broken and those involved should resign. He said the cement pad in front of the Board President's hangar, why was it resurfaced with asphalt at the airport's expense?

Krista Taggart responded that the city has an agreement with Mr. Hill to not discuss the separation of his employment from the City. She did, however, offer to provide any documentation that is available to the public to Mr. Maze if he would care to come by her office tomorrow afternoon. Other than that, the City does not comment on personnel matters. Ms. Taggart then stated that the Mayor can fire any department head at any time for any reason. The Mayor did consult with the Board of Aviation Commissioners, even though he didn't have to. Ms. Taggart said that Boards and Commissions often delegate authority to one or more individuals to deal with matters, this does not mean a law has been violated. As to the cement pad, Dr. Kovach said the project runway rehabilitation was going on at the time and he felt he needed work done to the concrete in front of his hangar to keep from damaging his aircraft. He said he asked the engineer of the project to fix it. He said the additional work involved did not cost taxpayer dollars, as the asphalt that was used would have been thrown away.

From the audience, Common Council Member Linda Gibson said she had heard of putting a product on newly surfaced streets that extends the life of the street, has anyone looked into this for the airport? Ken Ross responded that the FAA does not prefer these products.

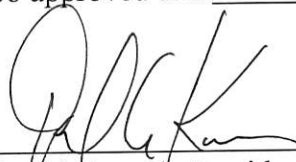
Also from the audience, Russ Lutes, a pilot, said there should be a secure area for passengers to deplane and enter the hangar. A brief discussion was held. No action was taken.

IX. Approval of Claims – Adam Stone verified that the claims submitted to the Board were true and accurate. James Dunn moved to approve the claims, seconded by Harry DePledge. Ayes. Motion carried.

The next scheduled meeting is December 12, 2013.

There being no further business to discuss, the meeting was adjourned at 7:15 p.m.

So approved this _____ day of _____, 2013.



David Kovach, President



Diana Downey, Recording Secretary